



WEBINAR SERIES WORKSHEET

Creating Your TekPrep
Disaster Kit

OVERVIEW OF INFORMATION TOOLS

As we now find ourselves in the digital age, it is helpful to take a look at how technology can play a role in preparing us for living through disaster conditions. We believe that spending time before a disaster situation to understand the role your personal technology can play in your disaster preparedness is imperative. A dose of TekPrep can lead to the difference between a smooth evacuation and disaster survival, as opposed to entering a realm of frustration that could have been avoided with some preparation.

This is a four-part series, and in this session, we'll be covering your TekPrep Disaster Kit. We'll conduct a review of communication and information tools, device and technology continuity, and documents and information access. Then, we'll do a packing list review of items to consider bringing with you when you leave. We'll discuss the items that are crucial to have in your TekPrep disaster pack.

1. What devices do you currently own that have video, call or text chat capability? *Check all that apply.*

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> SmartPhone (<i>iPhone or Android</i>) | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Tablet (<i>iPad, Android or Surface</i>) | <input type="checkbox"/> I'm Not Sure |
| <input type="checkbox"/> Computer (<i>Mac or Windows</i>) | |

2. Ask family members what app if any do they already use or prefer to use for communication? *Check all that apply.*

- | | |
|---|---|
| <input type="checkbox"/> Zoom | <input type="checkbox"/> Facebook Messenger |
| <input type="checkbox"/> Whatsapp | <input type="checkbox"/> FaceTime |
| <input type="checkbox"/> Gmail / Google Hangouts/Meet | <input type="checkbox"/> Other _____ |

3. Have you shared your location with family or close friends in advance using your smart device?

Yes

No

I'm Not Sure

I Don't Know How To

4. Have you downloaded the FEMA app onto your smart device to get emergency weather alerts (fema.gov/mobile-app)? You can also download it on the Apple App Store or Google Play Store.

Yes, I Have it Installed

No, I Have Not Installed It

5. Create an Emergency Checklist. *Check the items you have prepared.*

Water

Three gallons of water per person, to last three days, for drinking and hygiene.

Radio

Battery-powered or hand crank radio, preferably a NOAA Weather Radio.

Food

At least a three-day supply of nonperishable foods. Don't forget a manual can opener.

Flashlight

Don't forget the extra batteries. Consider adding some light sticks.

Prescription Medication

At least a week's worth of medication. Don't forget non-prescription medications.

First Aid Kit & Dust Mask

For any medical needs and to help filter contaminated air.

Cash

In case ATMs are unavailable or credit / debit card systems are down.

Whistle & Local Map

Use to signal for help and evacuate without GPS if needed.

Important Documents

Copies of any documents you can't lose, along with your family emergency plan.

Cell Phone Chargers

Include a solar charger and/or fully charged power banks (will need to be recharged).

Kitchen Items

Utensils, cups, tupperware, napkins, plastic ties, garbage bags and disinfectant wipes.

Plastic Sheeting & Duct Tape

To help shelter-in-place if needed. Also consider nylon rope.

Personal Hygiene

Moist towelettes and hand sanitizer. Also, don't forget toothbrushes and toothpaste.

Wrench & Pliers

To turn off utilities. Multi-purpose / multi-functional tool as well.

Blankets & Clothes

Keep a spare set of clothes and blankets to keep warm and dry.

Also Consider

Hand warmers, waterproof matches, gloves, pocket knife and fire extinguisher.

6. Have you downloaded your local news apps for up-to-date weather forecasts and current headlines?

Yes, I Have Them Installed

No, I Have Not Installed Them

7. Which weather radar app for up-to-date storm tracking do you have installed on your smart device? *Check all that apply.*

American Red Cross Apps

AccuWeather

Weather Underground

Other_____

8. Do you know how to activate the flashlight on your devices?

Yes, I Know How To

No, I Do Not Know How To

I'm Not Sure

What's a flashlight?

YOUR TECHNOLOGY CONTINUITY PLAN

1. Do you have a battery powered charger for your devices? *Check all that apply.*

- Direct Solar Charger Battery Bank Charger
- No, Only a Standard Wall Socket Charger

2. Do you have a backup plan for your important projects and files, utilizing either physical external storage, cloud solution or both? *Check all that apply*

- External Hard Drive Google Drive
- iCloud Drive Dropbox
- Other _____ I Don't Have a Backup Plan

3. Do you utilize the Google Suite of products for continuity between projects, like easy sharing and auto-saving? *The Google Suite stores your files in the cloud so you can access your files from multiple devices and from anywhere.*

- Yes, I Have Them Installed No, I Have Not Installed Them

4. Have pets? Use a GPS Collar to track your pets location in case they go missing during an emergency disaster situation. *The collar will send a GPS signal to an app on your phone that will allow you to track your pets location.*

- Yes, I have a GPS Collar No, I Do Not Have a GPS Collar
- I Don't Have Pets

5. Do you have "Find My Phone" or a similar app installed and activated on your smart device to locate your missing phone?

Yes, I Use Phone Tracking

No, I Do Not Use Phone Tracking

I Don't Know

6. Do you have a storage plan for your devices in case of an emergency? *Keep devices off of the ground in case of flooding, and away from windows to minimize potential damage.*

Yes, I Have a Storage Plan

No, I Do Not Have a Storage Plan

7. Do you know how to enable the Hotspot on your smartphone to share its Internet connection with other technology devices in your home while the cable or Internet may be out? *This will allow you to continue to stream or work on your device.*

Yes, I Have a Storage Plan

No, I Do Not Have a Storage Plan

ACCESS TO DOCUMENTS & INFORMATION

DOCUMENT STORAGE

1. Are you currently backing up your data in any way? *Cloud backups and External Hard Drives are the two best solutions.*

I Backup Using the Cloud

I Backup Using an External Drive

I'm Not Sure

I Don't Backup

Popular Cloud solutions include: * *All of these cloud solutions are multiplatform. Meaning they work on both Apple, and Windows computers, and smart devices. Check any you are using.*

Apple iCloud Drive 5 GB Free

Google Drive 15 GB Free

Microsoft OneDrive 5 GB Free

Dropbox 2 GB Free

Other_____

Popular External Hard Drive Sizes & Brands. We recommend a 1 TB to 2 TB External Hard Drive: *Check any you are using.*

Seagate

Western Digital

Samsung

Adata

Other_____

2. Need a safe way to store just a few important files? We recommend a physical Jump Drive with an Encrypted Password that only you can access. These are smaller portable physical drives, that you can store password protected files for safekeeping. Check any you are using.

- | | |
|---|---|
| <input type="checkbox"/> Aegis Secure Key by Apricorn | <input type="checkbox"/> DashDrive Elite UE700 by ADATA |
| <input type="checkbox"/> Extreme by SanDisk | <input type="checkbox"/> XtremKey Flash Drive by LaCie |
| <input type="checkbox"/> Other _____ | |

DOORBELL CAMS

1. If evacuating or leaving your home unattended for an extended period of time we highly recommend a doorbell camera installed. You can remotely view your webcam on your smartphone from anywhere in the world, and will be alerted of any motion it senses. Check any you are using.

- | | |
|--|--|
| <input type="checkbox"/> August Doorbell Cam Pro | <input type="checkbox"/> RemoBell S |
| <input type="checkbox"/> Ring Video Doorbell Pro | <input type="checkbox"/> Google Nest Hello |
| <input type="checkbox"/> Other _____ | |

2. If your doorbell camera uses batteries, are they charged? Always make sure your doorbell camera has fresh or fully charged batteries before leaving your home.

- | | |
|--|---|
| <input type="checkbox"/> Yes, They Are Charged | <input type="checkbox"/> No, They Are Not Charged |
| <input type="checkbox"/> I'm Not Sure | <input type="checkbox"/> I Don't Have a Doorbell Camera |

MOBILE BANKING

1. Do you already know how to access your bank online? *If not, check with your bank to see if you need to enable online banking as not every account is set up for online access, and all it takes is a simple call.*

Yes, I Use Online Banking

No, I Do Not Use Online Banking

2. Have you downloaded and installed your financial institutions app directly to your smartphone or tablet for easy access to up-to-date bank statements and information?

Yes, I Have the App Installed

No, I Do Not Have the App

I'm Not Sure

3. Do you avoid Public WiFi when accessing when accessing any financial apps or websites?

Yes, I Avoid Public WiFi

No, I Do Not Avoid Public WiFi

I'm Not Sure

4. Do you want to send or receive money using your smartphone? *Many apps will now let you send money to friends and family instantly! Check any you are using.*

Google Pay

Venmo

Apple Wallet

Paypal

Other_____